## AISAP ACCOUNT REGISTRATION HOW TO:

- 1. Go to <a href="https://aisap.usacegis.us/aisap\_portal/home.html">https://aisap.usacegis.us/aisap\_portal/home.html</a>
- 2. Click on "Request Account".

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	telp +	Base Map 👻
Login Email Password	Request Account Email Password	A IBAL
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	Forgot Password?	and the second s

3. A "Request New Account" window will pop up. Enter the required fields and then click "OK". Note, for the Email address field, please use your work email address.

Request New Account ×		×	Request New	Account ×
First Name	First Name		First Name	Jane
Last Name	Last Name		Last Name	Jones
Email address	Email		Email address	jane.jones@usace.army.mil
Secondary diss via AISAP to no Data is sensitiv use only.	emination of NAIS data obtained on-federal parties is prohibited. e but unclassified and is for official		Secondary dis: via AISAP to n Data is sensitiv use only.	semination of NAIS data obtained on-federal parties is prohibited. /e but unclassified and is for official
	🗆 I agree			I agree
	OK Cancel			OK Cancel

4. You will receive an email, to the email address you registered, from <u>donotreply@usace.army.mil</u> with a unique link to set your password. This may take up to one business day. Please check your Spam folder if you don't see the email. Note, the link expires after 72 hours.

[Non-DoD Source] **COPY** New AISAP User Account
donotreply@usace.army.mil(donotreply@usace.army.mil via se
An AISAP admin sent vou this email so you can set (or reset) your password for user account
"Jane.jones@usace.army.mil "
Please use the link below to manage the password for your account within 72 hours of receiving this email. Blockedhttps://aisap.usacegis.us/AISAP_Portal/ResetPassword.html?key=12345

## AISAP ACCOUNT REGISTRATION

5. Copy and paste the link into a web browser.

Reset Password	× +
← → C ☆ ● a	sap.usacegis.us/AISAP_Portal/ResetPassword.html?key=12345
🖾 AISAP Pa	ssword Reset
New Password	
Password	
Confirm New Pa	ssword
Confirm Passw	ord
Password Requir	ements:
Must be greater	than 7 characters
Must contain at	least 1 number
Must contain at	east 1 special character
Must contain bo	th upper and lower case letters

6. Enter the required fields and then click "OK".

Confirm New Password Confirm New Password Password Requirements: Must be greater than 7 characters Must contain at least 1 number Must contain at least 1 special character Must contain beth unper and lower case letters	New Password	
Confirm New Password Password Requirements: Must be greater than 7 characters Must contain at least 1 number Must contain at least 1 special character Must contain beth upper and lower case letters		
Password Requirements: Must be greater than 7 characters Must contain at least 1 number Must contain at least 1 special character Must contain both unper and lower case letters	Confirm New Password	
Password Requirements: Must be greater than 7 characters Must contain at least 1 number Must contain at least 1 special character Must contain both upper and lower case letters		
Must be greater than 7 characters Must contain at least 1 number Must contain at least 1 special character Must contain both unner and lower case letters	Password Requirements:	
Must contain at least 1 number Must contain at least 1 special character Must contain both upper and lower case letters	Must be greater than 7 characters	
Must contain at least 1 special character Must contain both upper and lower case letters	Must contain at least 1 number	
Must contain both upper and lower case letters	Must contain at least 1 special cha	racter
and tower case letters	Must contain both upper and lowe	er case letters
		ОК

7. You will be brought back to the AISAP homepage where you can now sign in with your email address and chosen password.

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Password	Password		
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Syste	m Analysis Package (AISAP), U.S. Army Engine	er Research and	
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